Setting up your myGov account for the first time

1. Open your internet browser and go to this address: **my.gov.au**

2. Select 'create an account'.

3. Agree to the terms of use.

4. Enter your email address.

5. Enter the code that was sent to your email inbox.

6. Enter your mobile number.

7. Enter the code that was sent to your mobile.

8. Create a password that you will remember.

9. Select three secret questions that you will remember the answers to for security.

10. You now have a myGov account!

For further information including a video tutorial, visit:
https://www.servicesaustralia.gov.au/individuals/online-help/create-mygov-account

Linking your Medicare account
to your myGov account

1. Log in to your myGov account, either on your computer or your phone. It may ask for a verification code, which you will receive via text message.
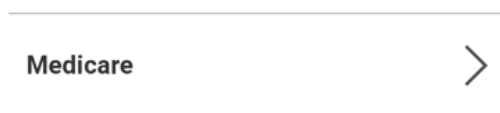

2. Scroll down to 'your services'. If this is the first service you are adding, click the + icon. If you have already have other linked services, such as the ATO or Centrelink, select 'Link another service' at the bottom.
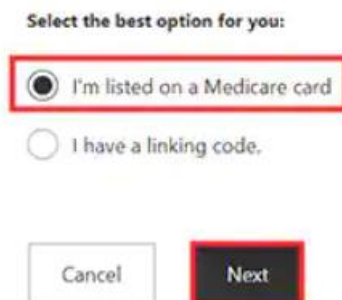

3. Select Medicare.

4. Agree to terms of use and select 'I'm listed on a Medicare card'.

5. Enter your Medicare number, name, birthdate and address. Select Next.

6. Your Medicare account is now linked to your myGov and can be found under 'Services'.

For further information including a video tutorial, visit:
https://www.servicesaustralia.gov.au/individuals/online-help/link-medicare-mygov-your-medicare-card

For more info: https://www.coronavirus.vic.gov.au/get-your-covid-19-digital-certificate

Accessing your COVID-19 vaccination certificate

1. Log in to your myGov account.

2. Under 'Services', select Medicare. You can also use the Express Plus Medicare app if you have already installed it.

3. Select 'Proof of Vaccinations', and then select 'View Proof'.
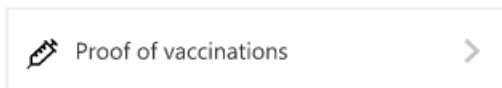
4. Select 'View History'.

5. Select 'View COVID-19 digital certificate'. From here you can view or download your certificate, or make it available offline for next time you use the Express Plus Medicare app.

For further information including a video tutorial, visit:
https://www.servicesaustralia.gov.au/individuals/subjects/getting-help-during-coronavirus-covid-19/covid-19-vaccinations/how-get-proof

Saving your COVID-19 vaccination certificate to the Service Victoria app

1. Follow the steps above to access your certificate through Medicare.

2. When you get to Immunisation History, select 'Share with check in app'.

3. Select Service Victoria.

4. Scroll down and select 'Accept and share'.

5. Now open your Service Victoria app. Select 'Add certificate'.

6. Next time you open your Service Victoria app, you can view your certificate by selecting the tick box icon beside the check in button. It will also appear when you check in to a location.

For more info: https://www.coronavirus.vic.gov.au/get-your-covid-19-digital-certificate
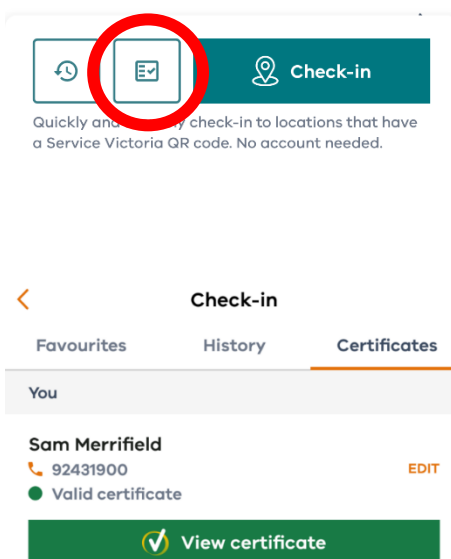
What if you're not eligible for Medicare?

If you're not eligible for Medicare, you will need an **Individual Healthcare Identifier (IHI)** to get your proof of COVID-19 vaccinations online.

1. Log in to myGov, or create an account if you don't have one.

2. Scroll down to 'your services'. If you have already linked your IHI with your myGov account, skip to step 6. If you haven't linked your IHI or don't have one yet, select 'Link another service'.
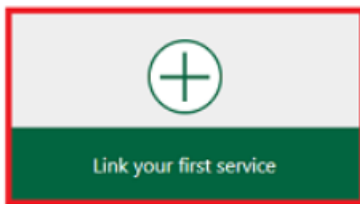
3. Select 'Individual Healthcare Identifiers service'.

4. If you have an IHI already, select 'I have an IHI', enter your 16 digit IHI number, and follow the prompts. Skip to step 6.

5. If you do not have an IHI, select 'I need an IHI'. Follow the prompts and enter your personal details to get an IHI. You will need either your passport and Australian visa, or an Australian driver licence.

6. Your IHI should now be available under 'your services' in myGov. Select this service.

7. Select 'view immunisation history'.

8. Select your name to view and save your vaccination certificate, or share it to Service Victoria.